

**MERIDIAN RANCH METROPOLITAN DISTRICT (MRMD)
MERIDIAN SERVICE METROPOLITAN DISTRICT (MSMD)
MERIDIAN RANCH METROPOLITAN DISTRICT 2018 SUBDISTRICT (MRMD 2018 Subdistrict)
REGULAR MEETING AGENDA**

| <u>Board of Directors</u> | <u>Office</u> | <u>Term Expiration</u> |
|---------------------------|---------------------------|------------------------|
| Butch Gabrielski | President | May 2023 |
| Wayne Reorda | Secretary/Treasurer | May 2022 |
| Bill Gessner | Asst. Secretary/Treasurer | May 2023 |
| Mike Fenton | Asst. Secretary/Treasurer | May 2023 |
| Tom Sauer | Asst. Secretary/Treasurer | May 2022 |

DATE: Wednesday, February 2, 2022
TIME: 10:00 a.m.
PLACE: Meridian Ranch Recreation Center
10301 Angeles Road
Peyton, CO 80831

The Public may participate in person or by following this link [Click here to join the meeting](#) or by telephone by calling +1 872-242-8662 and using Phone Conference ID: 622 686 910#

- I. ADMINISTRATIVE ITEMS:**
 - A. Call to Order
 - B. Conflicts of Interest
 - C. Approve Agenda
 - D. Visitor Comments (Limited to 3 minutes per resident or household)
 - E. Review and Approve January 5, 2022, Combined Regular Board Meeting Minutes (enclosure) **Page 3**

- II. FINANCIAL ITEMS:**
 - A. Receive from CRS Quarterly MRMD Cash Position Summary and Unaudited Financial Statements (enclosure and/or distributed under separate cover). **Pages 7-13**
 - B. Review and Accept Cash Position Summary and Unaudited Financial Statements (enclosure and/or distributed under separate cover) **Supplement**
 - C. Review Tap Fee Report for Information Only (enclosure and/or distributed under separate cover) **Supplement**
 - D. Review, Ratify and Approve Monthly Payment of Claims (enclosure and/or distributed under separate cover) **Interim Page14, MRMD Page 15, MSMD Supplement**
 - E. Receive Finance Committee Report **Page 16**

- III. OPERATIONS & ENGINEERING ITEMS:**
 - A. Information Items (No Action)
 - 1. MSMD Operations Reports – Water, Sewer, Parks and Grounds, Recreation (enclosure and/or handout) **Pages 17-20**
 - 2. Manager’s Verbal Report

- IV. DEVELOPER ITEMS:**
 - A. Verbal Report from Construction Manager

V. DIRECTOR ITEMS:

VI. LEGAL ITEMS:

VII. ADJOURNMENT:

The next regular meeting of the Boards is scheduled for Wednesday, March 2, 2022, at 10:00 a.m. at the Meridian Ranch Recreation Center, 10301 Angeles Road, Peyton, Colorado 80831.

RECORD OF PROCEEDINGS

MINUTES OF THE COMBINED REGULAR MEETING
OF THE BOARDS OF DIRECTORS OF THE
MERIDIAN RANCH METROPOLITAN DISTRICT (MRMD)
MERIDIAN SERVICE METROPOLITAN DISTRICT (MSMD)
MERIDIAN RANCH METROPOLITAN DISTRICT 2018 SUBDISTRICT (MRMD 2018 Subdistrict)

Held: January 5, 2022, 10:00 a.m., at the Meridian Ranch Recreation Center, 10301 Angeles Road, Peyton, Colorado 80831

Attendance: The following Directors were in attendance:

Butch Gabrielski, President
Wayne Reorda, Secretary/Treasurer
Bill Gessner, Asst. Secretary/Treasurer
Mike Fenton, Asst. Secretary/Treasurer
Tom Sauer, Asst. Secretary/Treasurer

Also present were:

Jim Nikkel; Meridian Service Metro District
Jennette Coe; Meridian Service Metro District
Beth Aldrich; Meridian Service Metro District
Braden McCrory; Meridian Service Metro District
Ryan Kozlowski; Meridian Service Metro District
Aleks Myszkowski; Meridian Service Metro District
Ron Fano; Spencer Fane
Tom Kerby; Tech Builders

Call to Order A quorum of the Board was present, and the Directors confirmed their qualification to serve. The meeting was called to order at 10:02 a.m.

Disclosure Matter Mr. Fano noted that written disclosures of the interests of all Directors have been filed with the Secretary of State.

Approve Agenda The Board reviewed the Agenda. A motion was made to amend the agenda to include a discussion on fire mitigation and evacuation routes. The motion was seconded and approved by unanimous vote of directors present.

Visitor Comments There were none.

Approve Minutes The Board reviewed the December 8, 2021, Board Minutes and a motion was made and seconded to approve the minutes as presented. The motion was approved by unanimous vote of directors present.

RECORD OF PROCEEDINGS

Financial Items

Cash Position Summary and Financial Statements: Ms. Coe reviewed the cash position summary and monthly financial reports for November 2021. A motion was made and seconded to accept the cash position summary and financial statements as presented. The motion was approved by unanimous vote of directors present.

Review 2020 Tap Fee Report: Ms. Coe reviewed the December 2021 Tap Fee Report with the Board for information only.

Approval of Payment of Claims: Ms. Coe reviewed the updated claims presented for approval at this meeting represented by check numbers:

MRMD: 02318-02323 totaling \$2,597.25 Interim:

Bill.com payments for ratification totaling \$589,052.29

MSMD: Bill.com Payments totaling \$228,239.97

A motion was made and seconded to approve the MSMD payment of claims. The motion approved by unanimous vote of directors present.

A motion was made and seconded to approve the MRMD payment of claims. The motion was approved by unanimous vote of directors present.

Receive Finance Committee Report: Ms. Coe noted the Finance Committee met on December 22, 2021 and gave a summary of the Finance Committee Report on page 12 of the supplement packet. The December Interim payments were reviewed and signed by Director Gabrielski and Director Sauer.

Operations & Engineering Items

Information Items:

MSMD Operations Reports:

- Mr. McCrory presented the water, sewer, parks and grounds, and drainage operation reports, which included information from pages 12 and 13 of the Board Packet. Mr. McCrory also noted that there has been a slight increase in service issues and Global Underground was very helpful in restoring water service to a home. Director Gabrielski asked when repair work on the water tank purchased from Woodmen Hills would be completed. Mr. McCrory explained that it is a timing issue between when we need to use the tank and when the weather is conducive to the repair. Mr. McCrory also noted that his staff has done a remarkable job last year despite staffing shortages and illnesses.
- Mr. Kozlowski presented the Recreation Center Report to the Board, which included information from page 14 of the Board Packet. Mr. Kozlowski also noted that the parents of the teenagers that were suspended in July are requesting access privileges be reinstated. Mr. Kozlowski is requiring that the parents sign a behavior agreement, and

RECORD OF PROCEEDINGS

if the teens violate the terms of that agreement, they may be permanently barred from the Rec Center.

Managers Verbal Report: Mr. Nikkel provided status reports on the following matters:

- Provisions of Colorado Senate Bill 21-262, relating to Special District Transparency. The new law requires certain notices be provided to buyers of newly constructed residences by the seller of such real estate (i.e. builders); these notices are not the responsibility of the Districts. The Districts are already fulfilling the other requirement of the new law. The District will continue to be available to provide information needed by homebuilders to comply with the new law, but is not going to take on the unnecessary responsibility and associated risk in trying to tell homebuilders what information they need to disclose in order to comply with the law.

Action Items:

1. Ratify purchase of Woodmen Hills Water Two Million Gallon Storage Tank.
A motion was made and seconded to ratify purchase of Woodmen Hills Water Two Million Gallon Storage Tank. The motion was approved by unanimous vote of directors present.

Developer Items

The developer was not present.

Director Items

Fire Mitigation & Evacuation plan for MR:

Mr. Gessner brought up concerns about fire prevention and evacuation routes considering the recent Marshall Fire in Boulder County. He suggested that the District ask the County and the Falcon Fire Protection District to conduct an assessment of Meridian Ranch. After some discussion, the Board requested Tom Kerby and Ryan Kozlowski find out how to go about requesting such an assessment.

A motion was made and seconded for MSMD to send a letter to the Falcon Fire Protection District requesting an assessment relating to fire mitigation and evacuation planning. The motion was approved by unanimous vote of directors present.

Legal Items

There were none.

Adjournment

There being no further business to come before the Board, the President adjourned the meeting at 11:03

RECORD OF PROCEEDINGS

The next regular meeting of the Boards is scheduled for February 2,2022 at 10:00 a.m. at the Meridian Ranch Recreation Center, 10301 Angeles Road, Peyton, Colorado 80831.

Respectfully submitted,

Secretary for the Meeting

DRAFT

**MERIDIAN RANCH METROPOLITAN DISTRICT
CASH POSITION
Year to Date (YTD) as of December 31, 2021
Adjusted as of January 28, 2022**

| Account Activity Item Description | CHECKING Wells Fargo | INVESTMENTS | | | | TOTAL ALL ACCOUNTS |
|--|-------------------------|----------------|-------------------|-------------------------|--------------------|--------------------------|
| | | ColoTrust Plus | ColoTrust Edge | Compass Loan Account | Compass Reserve | |
| Beginning balance per bank | \$ 554,808 | \$ 684,033 | \$ - | \$ 3,188,955 | \$ 1,411,633 | \$ 5,839,429 |
| YTD credits - deposits, wires and transfers | 3,772,464 | 2,381,081 | 855,672 | 6,670,985 | 287 | 13,680,489 |
| YTD debits - vouchers, wires and transfers | (4,324,835) | (3,065,114) | (852) | (4,029,747) | - | (11,420,548) |
| Bank balance at end of period | 2,437 | - | 854,820 | 5,830,193 | 1,411,920 | 8,099,370 |
| Less: outstanding checks | (1,049) | - | - | - | - | (1,049) |
| Adjusted balance at end of period | 1,388 | - | 854,820 | 5,830,193 | 1,411,920 | 8,098,321 |
| Less amount restricted for debt | - | - | 224,320 | (5,830,193) | (1,411,920) | (7,017,793) |
| Less amount allocated for capital projects | - | - | (224,086) | - | - | (224,086) |
| Unrestricted balance at end of period | 1,388 | - | 855,054 | - | - | 856,442 |
| Current activity: | | | | | | |
| Current payables | (3,826) | - | - | - | - | (3,826) |
| Due from Subdistrict | 1,195 | - | - | - | - | 1,195 |
| Deposits | 462,000 | - | - | - | - | 462,000 |
| Payments | (2,597) | - | - | - | - | (2,597) |
| Payroll tax payments | (306) | - | - | - | - | (306) |
| Transfers | 10,000 | - | (10,000) | - | - | - |
| Taxes transferred | - | - | (16,023) | 16,023 | - | - |
| Tap fees | (462,000) | - | - | 462,000 | - | - |
| Less amount restricted for debt | - | - | - | (478,023) | - | (478,023) |
| Adjusted current unrestricted balance | \$ 5,854 | \$ - | \$ 829,031 | \$ - | \$ - | \$ 834,885 |

**MERIDIAN RANCH METROPOLITAN DISTRICT
FUND ALLOCATION OF AVAILABLE BALANCES
Year to Date (YTD) as of December 31, 2021**

| Account Activity Item Description | GENERAL | DEBT | CTF | TOTALS ALL FUNDS |
|--|-------------------|---------------------|-------------|---------------------|
| Beginning funds available | \$ 694,748 | \$ 5,144,588 | \$ - | \$ 5,839,336 |
| YTD REVENUES PER FINANCIAL STATEMENTS | | | | |
| Property taxes | 432,179 | 1,728,555 | - | 2,160,734 |
| Specific ownership taxes | 50,280 | 201,121 | - | 251,401 |
| Investment income | 698 | 2,008 | - | 2,706 |
| Facility fees transferred from Meridian Service | - | 3,671,500 | - | 3,671,500 |
| Conservation Trust Entitlements | - | - | 51,017 | 51,017 |
| Miscellaneous | 19 | 50,000 | - | 50,019 |
| Subdistrict - IGA | 3,928 | - | - | 3,928 |
| Total YTD revenues | 487,104 | 5,653,184 | 51,017 | 6,191,305 |
| Beginning funds available plus YTD revenues | 1,181,852 | 10,797,772 | 51,017 | 12,030,641 |
| Less YTD expenditures per financial statements | (325,410) | (3,555,893) | (51,017) | (3,932,320) |
| YTD ENDING AVAILABLE FUND BALANCES | \$ 856,442 | \$ 7,241,879 | \$ - | \$ 8,098,321 |

Budget vs. Actual Page Reference: Page 3 Page 4 Page 5

MERIDIAN RANCH METROPOLITAN DISTRICT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET VS. ACTUAL - Cash Basis (Non-GAAP)
GENERAL FUND
For the Year Ended December 31, 2021
Unaudited

| | <u>Oct-Dec Activity</u> | <u>YTD Actual</u> | <u>Adopted 2021 Budget</u> | <u>Variance Over (Under)</u> | <u>Percent of Budget (100% YTD)</u> |
|------------------------------------|-----------------------------|-------------------|--------------------------------|--------------------------------------|---|
| REVENUES | | | | | |
| Property taxes | \$ 1,343 | \$ 432,179 | \$ 432,234 | \$ (55) | 100% |
| Specific ownership taxes | 12,814 | 50,280 | 38,647 | 11,633 | 130% |
| Investment income | 235 | 698 | 5,000 | (4,302) | 14% |
| Miscellaneous | - | 19 | - | 19 | - |
| Subdistrict - IGA | 644 | 3,928 | 8,776 | (4,848) | 45% |
| Total revenues | <u>15,036</u> | <u>487,104</u> | <u>484,657</u> | <u>2,447</u> | <u>101%</u> |
| EXPENDITURES | | | | | |
| Audit | 7,695 | 10,997 | 10,000 | 997 | 110% |
| County treasurer fees | 21 | 6,487 | 6,484 | 3 | 100% |
| Director fees and payroll taxes | 2,076 | 7,867 | 12,000 | (4,133) | 66% |
| District management and accounting | 4,826 | 21,191 | 30,000 | (8,809) | 71% |
| Dues and membership | - | 598 | 1,500 | (902) | 40% |
| Insurance | 5,403 | 10,105 | 5,000 | 5,105 | 202% |
| Legal | - | 162 | 28,000 | (27,838) | 1% |
| Miscellaneous | 1,759 | 2,661 | 1,000 | 1,661 | 266% |
| Payroll taxes | 230 | 452 | 918 | (466) | 49% |
| Subdistrict IGA | 551 | 4,890 | 8,776 | (3,886) | 56% |
| Transfer to Meridian Service | - | 260,000 | 260,000 | - | 100% |
| 3% Tabor Reserve | - | - | 14,600 | (14,600) | 0% |
| Total expenditures | <u>22,561</u> | <u>325,410</u> | <u>378,278</u> | <u>(52,868)</u> | <u>86%</u> |
| NET CHANGE IN FUND BALANCE | <u>\$ (7,525)</u> | 161,694 | <u>\$ 106,379</u> | <u>\$ 55,315</u> | |
| BEGINNING FUND BALANCE | | <u>694,748</u> | | | |
| ENDING FUND BALANCE | | <u>\$ 856,442</u> | | | |

MERIDIAN RANCH METROPOLITAN DISTRICT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET VS. ACTUAL - Cash Basis (Non-GAAP)
DEBT FUND
For the Year Ended December 31, 2021
Unaudited

| | <u>Oct-Dec Activity</u> | <u>YTD Actual</u> | <u>Adopted 2021 Budget</u> | <u>Variance Over (Under)</u> | <u>Percent of Budget (100% YTD)</u> |
|---------------------------------------|-----------------------------|---------------------|--------------------------------|----------------------------------|---|
| REVENUES | | | | | |
| Property taxes | \$ 5,366 | \$ 1,728,555 | \$ 1,728,777 | \$ (222) | 100% |
| Specific ownership taxes | 51,257 | 201,121 | 154,589 | 46,532 | 130% |
| Facilities fees transferred from MSMD | 2,296,500 | 3,671,500 | 3,600,000 | 71,500 | 102% |
| Investment income | 541 | 2,008 | 10,000 | (7,992) | 20% |
| Miscellaneous | - | 50,000 | - | 50,000 | - |
| Total revenues | <u>2,353,664</u> | <u>5,653,184</u> | <u>5,493,366</u> | <u>159,818</u> | <u>103%</u> |
| EXPENDITURES | | | | | |
| County treasurer fees | 84 | 25,945 | 25,932 | 13 | 100% |
| Bond interest (2008 \$7M) | 350,000 | 350,000 | 350,000 | - | 100% |
| Loan interest (2013 \$33.5M) | 419,872 | 837,450 | 837,450 | - | 100% |
| Loan principal (2013 \$33.5M) | 990,000 | 990,000 | 990,000 | - | 100% |
| Loan interest (2014 \$3.5M) | 47,939 | 95,617 | 95,617 | - | 100% |
| Loan principal (2014 \$3.5M) | 105,000 | 105,000 | 105,000 | - | 100% |
| Loan interest (2018 \$24M) | 426,751 | 851,170 | 851,170 | - | 100% |
| Loan principal (2018 \$24M) | 300,000 | 300,000 | 300,000 | - | 100% |
| Paying agent and bank fees | 48 | 711 | 1,000 | (289) | 71% |
| Transfer to Meridian Service | - | - | 750,000 | (750,000) | 0% |
| Miscellaneous | - | - | 1,000 | (1,000) | 0% |
| Total expenditures | <u>2,639,694</u> | <u>3,555,893</u> | <u>4,307,169</u> | <u>(751,276)</u> | <u>83%</u> |
| NET CHANGE IN FUND BALANCE | <u>\$ (286,030)</u> | 2,097,291 | <u>\$ 1,186,197</u> | <u>\$ 911,094</u> | |
| BEGINNING FUND BALANCE | | <u>5,144,588</u> | | | |
| ENDING FUND BALANCE | | <u>\$ 7,241,879</u> | | | |

MERIDIAN RANCH METROPOLITAN DISTRICT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET VS. ACTUAL - Cash Basis (Non-GAAP)
CONSERVATION TRUST FUND
For the Year Ended December 31, 2021
Unaudited

| | <u>Oct-Dec Activity</u> | <u>YTD Actual</u> | <u>Adopted 2021 Budget</u> | <u>Variance Over (Under)</u> | <u>Percent of Budget (100% YTD)</u> |
|-----------------------------------|-----------------------------|-------------------|--------------------------------|----------------------------------|---|
| REVENUES | | | | | |
| Conservation Trust entitlements | \$ 12,861 | \$ 51,017 | \$ 35,000 | \$ 16,017 | 146% |
| Total revenues | <u>12,861</u> | <u>51,017</u> | <u>35,000</u> | <u>16,017</u> | <u>146%</u> |
| EXPENDITURES | | | | | |
| Transfer to Meridian Service | 12,861 | 51,017 | 35,000 | 16,017 | 146% |
| Total expenditures | <u>12,861</u> | <u>51,017</u> | <u>35,000</u> | <u>16,017</u> | <u>146%</u> |
| NET CHANGE IN FUND BALANCE | <u>\$ -</u> | <u>-</u> | <u>\$ -</u> | <u>\$ -</u> | |
| BEGINNING FUND BALANCE | | <u>-</u> | | | |
| ENDING FUND BALANCE | | <u>\$ -</u> | | | |

MERIDIAN RANCH METROPOLITAN DISTRICT 2018 SUBDISTRICT
CASH POSITION RECONCILED TO GENERAL LEDGER
 Year to Date (YTD) as of December 31, 2021
 Adjusted as of January 28, 2022
 Unaudited

| Account Activity Item Description | INVESTMENTS ColoTrust Plus | TOTAL ALL ACCOUNTS |
|---|-------------------------------|--------------------------|
| Beginning balance per bank | \$ 22,375 | \$ 22,375 |
| YTD credits - Total deposits, wires and transfers | 62,615 | 62,615 |
| YTD debits - Total vouchers, wires and transfers | (3,928) | (3,928) |
| Bank balance at end of period | 81,062 | 81,062 |
| Less: Due to MRMD | (1,195) | (1,195) |
| Current cash balance | \$ 79,867 | \$ 79,867 |

MERIDIAN RANCH METROPOLITAN DISTRICT SUBDISTRICT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCE
BUDGET VS. ACTUAL - Cash Basis (Non-GAAP)
SUBDISTRICT FUND
For the Year Ended December 31, 2021

Unaudited

| | <u>Oct-Dec Activity</u> | <u>YTD Actual</u> | <u>Adopted 2021 Budget</u> | <u>Variance Over (Under)</u> | <u>Percent of Budget (100% YTD)</u> |
|-----------------------------------|-----------------------------|-------------------|--------------------------------|----------------------------------|---|
| REVENUES | | | | | |
| Property taxes | \$ 385 | \$ 57,244 | \$ 57,147 | \$ 97 | 100% |
| Specific ownership taxes | 1,694 | 6,181 | 2,000 | 4,181 | 309% |
| Interest | 24 | 47 | 50 | (3) | 94% |
| Total revenues | <u>2,103</u> | <u>63,472</u> | <u>59,197</u> | <u>4,275</u> | <u>107%</u> |
| EXPENDITURES | | | | | |
| Accounting and management | 1,195 | 4,325 | 5,000 | (675) | 87% |
| Audit | - | 798 | 1,000 | (202) | 80% |
| Legal | - | - | 1,000 | (1,000) | 0% |
| County treasurer fees | 6 | 857 | 857 | - | 100% |
| 3% TABOR reserve | - | - | 1,776 | (1,776) | 0% |
| Total expenditures | <u>1,201</u> | <u>5,980</u> | <u>9,633</u> | <u>(3,653)</u> | <u>62%</u> |
| NET CHANGE IN FUND BALANCE | <u>\$ 902</u> | 57,492 | <u>\$ 49,564</u> | <u>\$ 7,928</u> | |
| BEGINNING FUND BALANCE | | <u>22,375</u> | | | |
| ENDING FUND BALANCE | | <u>\$ 79,867</u> | | | |

Meridian Service Metropolitan District
Vendor Payment Register Report - Summary
Finance Committee - Interim Payments
January 20, 2022

| Date | Payment Type | Vendor | Amount |
|-----------------------|---------------------|---|----------------------|
| 01/20/22 | Vendor Direct | ADT SECURITY SERVICES, INC. | \$ 136.50 |
| 01/20/22 | Check | Amazon Capital Services | \$ 1,047.59 |
| 01/20/22 | ePayment | American Portable Services Inc. | \$ 98.00 |
| 01/20/22 | ePayment | Applied Ingenuity, LLC | \$ 2,817.70 |
| 01/20/22 | Check | Aqueous Solution Inc. | \$ 3,021.45 |
| 01/20/22 | Check | Badger Meter | \$ 7,932.36 |
| 01/20/22 | ePayment | BailOut Window Cleaning | \$ 30.00 |
| 01/20/22 | ePayment | Browns Hill Engineering & Controls, LLC | \$ 6,338.60 |
| 01/20/22 | ePayment | Clough Hardwood Flooring | \$ 6,000.00 |
| 01/20/22 | Check | Club Automation, LLC | \$ 3,189.40 |
| 01/20/22 | Check | Colorado Analytical Lab | \$ 1,350.00 |
| 01/20/22 | Check | Colorado State Treasurer | \$ 1,452.38 |
| 01/20/22 | Vendor Direct | Comcast - MRRC | \$ 416.00 |
| 01/20/22 | Vendor Direct | CPS Distributors, Inc | \$ 59.77 |
| 01/20/22 | Check | Front Range Winwater | \$ 137.89 |
| 01/20/22 | Check | Grainger | \$ 433.70 |
| 01/20/22 | Check | Hydro Resources Rocky Mtn. Inc. | \$ 6,444.13 |
| 01/20/22 | ePayment | LONG Building Technologies | \$ 470.00 |
| 01/20/22 | ePayment | Municipal Treatment Equipment Inc. | \$ 201.92 |
| 01/20/22 | Check | MVEA | \$ 57,718.46 |
| 01/20/22 | Check | Premier Earthworks & Infrastructure | \$ 35,404.55 |
| 01/20/22 | Check | Ross Electric-Enterprise, Inc. | \$ 4,516.98 |
| 01/20/22 | Check | Swim Harmony | \$ 3,525.00 |
| 01/20/22 | ePayment | TIAA Commercial Finance, Inc | \$ 187.00 |
| 01/20/22 | Vendor Direct | USA BlueBook | \$ 1,354.02 |
| 01/20/22 | Check | Utility Notification Center of Colorado | \$ 469.92 |
| 01/20/22 | Check | VertiCloud Networks LLC | \$ 3,425.69 |
| 01/24/22 | Vendor Direct | Waste Management of Colorado Springs | \$ 674.89 |
| Total Invoices | 28 | Total Amount of Payments | \$ 148,853.90 |

| | | | | |
|--------------|-------|-------|--------------|------------|
| Ranges: | From: | To: | From: | To: |
| Check Number | 02324 | 02330 | Check Date | First Last |
| Vendor ID | First | Last | Checkbook ID | First Last |
| Vendor Name | First | Last | | |

Sorted By: Check Number

* Voided Checks

| Check Number | Vendor ID | Vendor Check Name | Check Date | Checkbook ID | Audit Trail Code | Amount |
|---------------|-----------------|----------------------|------------|-------------------------|------------------|------------|
| 02324 | FENTON | Michael J Fenton | 2/2/2022 | WF CHECKING | PMCHK00000268 | \$92.35 |
| 02325 | GABRIELSKI | MILTON B. GABRIELSKI | 2/2/2022 | WF CHECKING | PMCHK00000268 | \$92.35 |
| 02326 | SAUER | Thomas G. Sauer | 2/2/2022 | WF CHECKING | PMCHK00000268 | \$92.35 |
| 02327 | REORDA | Wayne Reorda | 2/2/2022 | WF CHECKING | PMCHK00000268 | \$92.35 |
| 02328 | GESSNER | William Gessner | 2/2/2022 | WF CHECKING | PMCHK00000268 | \$92.35 |
| 02329 | CRS | CRS of Colorado | 2/2/2022 | WF CHECKING | PMCHK00000269 | \$3,306.17 |
| 02330 | SPENCERFANEBRIT | Spencer Fane LLP | 2/2/2022 | WF CHECKING | PMCHK00000269 | \$58.14 |
| ----- | | | | | | |
| Total Checks: | 7 | | | Total Amount of Checks: | | \$3,826.06 |
| | | | | | | ===== |



MERIDIAN SERVICE METROPOLITAN DISTRICT

Water, Wastewater, Parks and Recreation

11886 Stapleton Dr, Falcon, CO 80831

719-495-6567, Fax 719-495-3349

DATE: January 20, 2021
TO: MSMD Board of Directors
RE: Finance Committee Report

On January 20, 2021 the Board's Finance Committee (Directors Gabrielski and Sauer) met with Jim Nikkel, General Manager and Jennette Coe, AFS Manager. The following is a summary of the meeting:

- The Finance Committee approved interim MSMD payments in the amount of \$148,853.90 and directed staff to put these on the Board's February 2022 agenda for ratification.
- Discussion took place regarding changes in the strategy on how to approach compensation/bonuses for employees to a merit-based system to encourage and recognize employees that go above and beyond.
- Staff reviewed the ColoTrust accounts regarding the recent direction from the Board to move our ColoTrust funds from the current Plus accounts to the Edge accounts. It was determined that we will continue to use both Plus and Edge accounts in order that the District can take advantage of the higher interest rate return of the Edge accounts along with the stability and liquidity of the Plus Accounts.
- Staff informed the Finance Committee that GTL had requested an update regarding the current releasable proceeds. GTL is not currently requesting a distribution of any releasable proceeds, as we are awaiting the results of the current Capital Buildout Financial plan.

Submitted by:

Milton B. Gabrielski, Finance Committee Chair

MSMD Operations Report for January 2022

January water demand and production continue to hover around 300 to 350 gallons per minute. LFH-1 is back in the ground but still needs additional effort prior to bringing that well site water into the system. Guthrie Ranch wells were off during January and MSMD on site wells were rotated and rested. The new chloring analyzers continue to provide a steady more reliable reading. Water operations completed the monthly Bac-T and Lead and Copper sampling results were received and submitted to CDPHE. Monthly water meter reading and water usage was performed on 1-27-22. Latigo well site cellular cradle point scheduled for installation on 1-28-22. A new meter with the capabilities of remote read for the Rec Center has been received, installation pending Rec Center scheduling. Water Ops staff had to briefly isolate small sections of water main for repair work to a couple of curb stops. Service interruption was minimal with water restored to residents quickly.

Parks and drainage continued weekly pond inspections and removed trash collected in the drainage channels as needed. Winter watering took place mid-month as weather allowed. The sidewalk near the newly installed drainpipe remains free of water or ice.

Staff performed weekly infiltration gallery inspections and recorded water level logging data. Monthly flow measurement and calculations taken on 1-24-22. Minimal moisture continues to keep water levels down. The yearly weir and diversion information was sent to the appropriate governing agency or agencies.

The irrigation pond intake remains plugged and the temporary bypass fill line able to maintain golf course irrigation water demand. A floating intake installation is underway but requires draining the pond and installing a float for the intake. The pond level remains low for future repairs. The faulty aeration fountain motor has arrived and staff will complete installation when the ice melts. On 1-21-22 staff braved the frozen pond waters to clear debris restricting aeration.

Wastewater operations staff completed weekly composite sampling and drop off to Cherokee for testing. Weekly Hydrogen Sulfide (H₂S) and Total Dissolved Solids (TDS) samples were collected during weekly sewer flow meter inspections. The combo vacuum truck emptied the filter plant sewer manhole the first part of the month. Staff have received the parts needed to move the flow meter and will complete installation pending vendor availability. Cherokee is aware of the issue and in the interim, the force main flow meter will be used for O&M treatment billing purposes. Falcon lift station chemical continues to track accordingly based on injection rates. Items currently in the blower/mechanical room will be sorted and moved into the new shed as plans for flow equalization and aeration are on the forefront.

Upcoming or continued water tasks:

- Monthly meter reading (completed 1-27-22)
- 1st Quarter monitoring and sampling
- 2nd Quarter monitoring and sampling
- 3rd Quarter monitoring and sampling
- 4th Quarter monitoring and sampling
- Well step testing (mid-February)
- Lead and Copper Sampling (bi-yearly)

Upcoming or continued parks and drainage:

- Continue irrigation repairs/testing (in progress)
- 2022 annual backflow testing
- Irrigation spring start up
- Irrigation winterization
- Continue fence repairs (in progress)
- Mulch/rock replacement in planter beds (in progress)
- Dead tree removal (in progress)

Upcoming or continued wastewater tasks:

- Sewer force main air vac maintenance/vault inspections
- Sewer force main flow meter replacement/relocate
- Infiltration pit maintenance (in progress)
- Infiltration pit logger installs (2) (pending weather, in progress)
- Sewer line maintenance (pending)

February 2, 2022 Recreation Board Report

Usage Numbers January 1-26, 2021

Total Attendance – 8848

Group Ex – 462 participants. Of those we received \$302 from non-members

Childcare attendance – 306

Parties – 8. 7 Swim parties, 1 Auditorium rental

Revenue collected - **\$10,690.00**

Pulse Check:

The recreation center has been steady with programming picking back up for the new year. We did not see the historical “New Years Resolution” rush that we have in the past. We had numerous staff out sick, or with sick families, which led to a few interruptions but nothing major.

Youth basketball has begun and is our largest program to date. We have 125 participants between the age of 5 and 12. We are also running a “Mighty Tots” basketball program on Saturdays in February for ages 3-4. These numbers are attributed to the great work of Tevin and his sports team. Swim lessons are back on track with group and private lessons available. Registrations picked up where November left off and many of our classes are full.

The front desk lobby remodel schedule has been adjusted due to the availability of materials and millwork construction. TG will be mobilized February 7th and will begin work right away. They project to be finished within 3 weeks of beginning construction.

We had the basketball court refinished and it turned out great. This will help preserve the life of our floor and provide the best product for the community. We stripped the floor in the aquatics party room and were finally able to clean the stains we have been struggling with. We are going to strip the stairs next and see what we can do about the stains on the steps. We have been patching walls and completing touch up paint this month and we will be repainting the handrail in the coming weeks. We have received a quote to replaster the outdoor pool and we dramatically underestimated the cost in the budget process. The quote was for

\$120,000 and we have \$30,000 set aside. We will patch the problem areas of the pool this year, and plan accordingly for 2023. A fitness equipment order has been scheduled to replace the ellipticals, power racks, and bench press machines. This order should arrive near the end of March. Lily pad replacement in the pool is in the works and we are awaiting a quote on the replacement pads.

We have completed our yearly sports and events calendar to ensure that we will not run into any scheduling conflicts in 2022. We are also working with the DRC/HOA with a few partnered events for the summer.

Falcon Freedom Days has been discussed and we have a proposal that we feel with work great. Our plan is to host the fireworks on July 4th with the city as we have in the past 2 years. We will plan activities with vendors, a DJ, and bounce houses in the open field at the Shops of Meridian Ranch. Those activities will take place on the afternoon of the 4th and lead us into the fireworks show at night. We plan on hosting the fireworks north of the high school near the borrow site. This site location is pending Firework vendor approval, as well as the Fire Department. I will be meeting with the Fireworks vendor the first or second week of February and will have an update after that meeting.