

RECORD OF PROCEEDINGS

**MINUTES OF THE COMBINED REGULAR MEETING
OF THE BOARDS OF DIRECTORS OF THE
MERIDIAN RANCH METROPOLITAN DISTRICT (MRMD)
MERIDIAN SERVICE METROPOLITAN DISTRICT (MSMD)
MERIDIAN RANCH METROPOLITAN DISTRICT 2018 SUBDISTRICT (MRMD 2018 Subdistrict)**

Held: March 2, 2022, 10:00 a.m., at the Meridian Ranch Recreation Center, 10301 Angeles Road, Peyton, Colorado 80831

Attendance: The following Directors were in attendance:

Butch Gabrielski, President
Wayne Reorda, Secretary/Treasurer
Bill Gessner, Asst. Secretary/Treasurer
Mike Fenton, Asst. Secretary/Treasurer
Tom Sauer, Asst. Secretary/Treasurer

Also present were:

Jim Nikkel; Meridian Service Metro District
Jennette Coe; Meridian Service Metro District
Beth Aldrich; Meridian Service Metro District
Braden McCrory; Meridian Service Metro District
Ryan Kozlowski; Meridian Service Metro District
Aleks Myszkowski; Meridian Service Metro District
Eileen Krauth; Meridian Service Metro District
Carrie Billingsly; Meridian Service Metro District (via videoconference)
Debra Williams; Meridian Service Metro District (via videoconference)
Karrie Dean; Meridian Service Metro District (via videoconference)
Ron Fano; Spencer Fane
Raul Guzman; Tech Builders (via videoconference)
Tom Kerby; Tech Builders (via videoconference)
Robert Guevara; Resident (via videoconference)
Kiley Draper; Resident (via videoconference)

Call to Order A quorum of the Board was present, and the Directors confirmed their qualification to serve. The meeting was called to order at 10:01 a.m.

Disclosure Matter Mr. Fano noted that written disclosures of the interests of all Directors have been filed with the Secretary of State.

Approve Agenda The Board reviewed the Agenda. A motion was made to amend the agenda to add a Directors Item to discuss the upcoming Meridian Ranch Board of Directors election process. The motion was seconded and approved by unanimous vote of directors present.

RECORD OF PROCEEDINGS

Visitor Comments There were no comments.

Approve Minutes The Board reviewed the February 2, 2022, Board Minutes and a motion was made to amend the minutes to show that Mr. Kozlowski and Mr. McCrory were present at the Meridian Ranch Recreation Center for the February 2, 2022, board meeting and not via Videoconference as recorded. The motion was approved by unanimous vote of directors present.

Financial Items Cash Position Summary and Financial Statements: Ms. Coe reviewed the cash position summary and monthly financial reports for January 2022. A motion was made and seconded to accept the cash position summary and financial statements as presented. The motion was approved by unanimous vote of directors present.

Review 2022 Tap Fee Report: Ms. Coe reviewed the February 2022 Tap Fee Report with the Board for information only.

Approval of Payment of Claims: Ms. Coe reviewed the updated claims presented for approval at this meeting represented by check numbers:

MRMD: 02331-02336 totaling \$7,018.25

Interim: Bill.com payments for ratification totaling \$145,278.30

MSMD: Bill.com Payments totaling \$181,262.48

A motion was made and seconded to approve the MSMD payment of claims. The motion approved by unanimous vote of directors present.

A motion was made and seconded to approve the MRMD payment of claims. The motion was approved by unanimous vote of directors present.

Receive Finance Committee Report: Ms. Coe noted the Finance Committee met on February 18, 2022 and gave a summary of the Finance Committee Report on page 7 of the packet. The February Interim payments were reviewed and signed by Director Gabrielski and Director Sauer.

**Operations &
Engineering Items**

Information Items:

MSMD Operations Reports:

- Mr. McCrory presented the water, sewer, parks and grounds, and drainage operation reports which included information from pages 10-11 of the Board Packet.
- Mr. Kozlowski presented the Recreation Center Report to the Board which included information from page 12 of the Board Packet.

RECORD OF PROCEEDINGS

Managers Verbal Report: Mr. Nikkel provided status reports on the following matters:

- We are currently in the process of hiring a Lead Water/Wastewater Operator. He is going through the hiring process and should be on staff by March 14 if all goes well.
- David Clegg will be leaving us. March 11, 2022 is his last day.
- Filter Plant Expansion is continuing, and we are getting referral comments on soil conservation and waiting on others to come in.
- We received bids on the pipeline portion of the Filter Plant Expansion. JDS recommended the District award the contract to Beers Construction.

Action Items:

1. Consider and Approve Professional Service Agreement for Personal Training Services-Kiley Draper: A motion was made and seconded to approve a professional services agreement for personal training to Kiley Draper. The motion was approved by unanimous vote of directors present.
2. Approve Copier Lease & Maintenance Agreement with Axis Business Technologies: A motion was made and seconded to approve a copier lease & maintenance agreement with Axis Business Technologies. The motion was approved by unanimous vote of directors present.
3. Consider and Approve Contract of Construction of Water Transmission Line from the Filter Plant to the Storage Tanks: A motion was made and seconded to approve a contract for construction of water transmission line and to authorize Mr. Nikkel to sign the contract with Beers Construction. The motion was approved by unanimous vote of directors present.
4. Approve MRMD 2018 Subdistrict 2021 Audit Exemption: A motion was made and seconded to approve the MRMD 2018 Subdistrict Application for Exemption from Audit for 2021. The motion was approved by unanimous vote of directors present.

Developer Items Mr. Guzman provided a verbal report to the Board on the status of Meridian Ranch development activities with no major updates from last month.

Director Items Election Discussion.

Legal Items There were none.

Adjournment There being no further business to come before the Board, the President adjourned the meeting at 10:52 a.m.

The next regular meeting of the Boards is scheduled for April 6, 2022, at 10:00 a.m. at the Meridian Ranch Recreation Center, 10301 Angeles Road, Peyton, Colorado 80831.

RECORD OF PROCEEDINGS

Respectfully submitted,



Secretary for the Meeting